

To: School Board  
From: Kim Powell, Chief Operations Officer and Renee Hoover, Director of Finance  
Date: October 20, 2021  
RE: Requesting Transfer of Funds from General Fund to Designated Programs/Grants Fund for the Student Social Emotional Learning (SEL)

Per School Board Policy, Section D, Fiscal Management, DA - Management of Funds, number 3, transfer of funds greater than \$100,000 must be approved by the School Board.

Charlottesville City Schools received a donation of \$500,000 from an anonymous private foundation in August, 2020. This funding was used to create 5 full-time equivalent (FTEs) social worker positions for the Student Social Emotional (SEL) program. Based on the 2021 fiscal year end close and the first projection report for fiscal year 2022, there is not sufficient donated funds to cover the SEL program for the remainder of fiscal year 2022.

For the continuation of the SEL program, the Finance Department recommends a one-time transfer up to \$500,000 from projected 2022 fiscal year end General Fund to Designated Programs/Grants. The General Fund is projected to have sufficient revenue available to cover the SEL program due to current unfilled positions (vacancy savings). The source of the transfer would be City Appropriation. Staff does not recommend use of Coronavirus Aid Relief Economic Security (CARES) funding towards this transfer. Finance is requesting that the School Board approve a one-time transfer up to \$500,000 from the General Fund to Designated Programs/Grants - SEL Program to support continuation of these positions.