



Proposed Process for Naming of Facilities Committee

Intention:

To review the origin of school names within Charlottesville City Schools and include the community to research names and to decide if the names of the schools continue to be relevant or need to be changed to better represent the community. The process will begin with a survey of the community regarding potential names. The community will also be invited to participate in the process by offering opinions on the recommended names. Following input by the community via survey and forum, if it is recommended that the name of any school be changed, the committee will review the recommendations and prioritize the choices to be presented to the Superintendent. The recommendations will be presented to the School Board for review and possible approval.

Each of the nine schools will be included in the process. Lugo-McGinness Academy was renamed in 2014 and will not be included in the process unless members of the community recommend a review at this time.

Members of the committee:

In the fall of 2020, an announcement was made to the community about the process and applications were accepted. The Superintendent accepted persons who had applied to serve on the committee. The committee has met to review the research provided for all names of schools and to determine a process for moving forward. The committee was surveyed about which schools may need to be reviewed and the potential order of study. It was decided that the schools would be addressed chronologically in the order of previous naming. The first two schools identified for review were Clark Elementary School and Venable Elementary School. Some community input has been gathered including opinions from members of the Charlottesville 12 regarding their thoughts for the names of these schools.

Process for 2022-23:

While the committee has met and held study sessions with a small number of community members, the process has moved slowly with other priorities for the community including COVID, new Superintendent and focus on reconfiguration.

The hope for 2022-23 is to review the majority of the schools in the community to determine if current names are appropriate or the process for reviewing and recommending a revision to the names be made to the Superintendent.

Proposed Schedule for the Process:

September 20, 2022-4:30 PM

Naming of Facilities Committee to review current status and to receive Information Beth Cheuk has obtained from members of the Charlottesville 12 regarding opinions of potential name changes.

Create/approve questions for a survey to be placed on the CCS website soliciting suggestions for names of Clark and Venable including an option to remain the same.

Schedule a community meeting to discuss ideas for Clark Elementary School and Venable Elementary School. The proposed date is October 19, 2022.

September 21, 2022

Place survey on the website and completion date set as October 7, 2022.

October 19, 2022, 5pm

Conduct a community forum regarding the names for Clark Elementary School and Venable Elementary. At the forum, the origin of the names will be shared with attendees as well as the names suggested on the survey. Forum attendees will also have the opportunity to recommend any additional names. This forum will be conducted via Zoom.

October 25, 2022

The Naming of Facilities Committee will meet again to review the information from the forum and select one or two names to be presented to the Superintendent for the Board at its November meeting.

November 3, 2022

The Board will receive the recommendation from the Committee and an update of the process. The Board will have the opportunity to ask questions and will approve the recommendation or approve at the December meeting.

December 1, 2022

The Board will make a decision regarding the recommendation from the Naming of the Facilities Committee.

Based on the plan to review schools in order of their original naming, the next schools would be Johnson Elementary and Burnley Moran Elementary. A similar schedule is proposed for these schools.

January 9, 2023

A survey similar to the Clark and Venable surveys will be placed on the Charlottesville City Schools website to gain information from the community.

January 20, 2023

The survey closes.

January 24, 2023

A Community Forum will be held to share proposed names and to give the community an opportunity to respond and/or provide additional names.

January 31, 2023

The Naming of Facilities Committee will meet to select naming finalists to present to the Superintendent for the Board.

February 2, 2023

The Board will receive the recommendation to the Board for names of Johnson Elementary and Burnley Moran Elementary Schools.

March 2, 2023

The School Board will make a decision regarding the recommendation from the Naming of the Facilities Committee.

With this process, the next two schools to be reviewed will be Greenbrier Elementary and Jackson Via Elementary. The proposed timeline is as follows:

March 13, 2023

A survey similar to the previous surveys will be placed on the Charlottesville City Schools website to gain community input on the naming of these schools.

March 24, 2023

The survey closes.

April 11, 2023

The Community Forum will be help to provide the opportunity for the community to respond or provide additional options for names for these schools.

April 24, 2023

The Naming of Facilities Committee will meet to select finalists to present to the Superintendent for the Board.

May 4, 2023

The Board will receive the recommendation to the Board for names of Greenbrier Elementary and Jackson Via Elementary Schools.

June 1, 2023

The School Board will make a decision regarding the recommendation from the Naming of the Facilities Committee.

The three remaining schools will follow a similar process at the beginning of the 2023-24 school year. These schools will be Walker Upper Elementary, Buford Middle School and Charlottesville High School.