

Virginia Department of Education

Authorization of Signature in Absence of Division Superintendent  
Charlottesville City Public Schools

The School Board of the Country, City, or Town of Charlottesville City at a meeting held on May 1, 2025 by duly recorded vote approved and authorized the person(s) listed below to sign all Virginia Department of Education reports, documents, requisitions, and other official correspondence in the absence of the Division Superintendent.

**Dr. Katina W. Otey**

Chief Academic Officer

Chief Academic Officer

Signature:

Signature on File

Authorization Approved

through: June 30, 2025

Extended

through: June 30, 2026

This is to certify that the signature authorization action was approved and incorporated in the minutes of said School Board on the aforementioned date.

\_\_\_\_\_  
Signature of Division Superintendent

**Royal A. Gurley, Jr., Ed.D.**

\_\_\_\_\_  
Printed Name of Division Superintendent

\_\_\_\_\_  
Signature of School Board Chair

**Emily Dooley**

\_\_\_\_\_  
Printed Name of School Board Chair

Seal of Clerk of the School Board

\_\_\_\_\_  
Signature of Clerk of the School Board

**Leslie B. Thacker**

\_\_\_\_\_  
Printed Name of Clerk of the School Board

Date: May 1, 2025

Mail to: Virginia Department of Education  
Educational Applications  
22nd Floor  
P.O.Box 2120  
Richmond, VA 23218-2120