

Special Education Annual Plan

Charlottesville City Schools School Board Meeting
March 27th, 2025



Verified December 1

		December 1, 2022	December 1, 2023	December 1, 2024
Ages 2-22+	>= 50% Special Ed Service	137	143	129
	<50% Special Ed Service	463	425	436
	Total	600	568	567

Annual Plan 2024-25

- LEA Assurances and Certifications
 - We assure that we have policies, procedures and programs that comply with the regulations outlined at the state and federal level to ensure each of the included statements.
- Proportional Set-Aside
 - Section 611: 13 students
 - Section 619: 5 students

Annual Plan 2025-26: Section 611

(A)	(B)	(C)	(D)	(E)	(F)
EXPENDITURE ACCOUNTS	OBJECT CODE	Budget	CEIS	Proportionate Set-aside	Total Budget
Personnel Services	1000	860,000.00	0.00	0.00	860,000.00
Employee Benefits	2000	350,000.00	0.00	0.00	350,000.00
Purchased Services	3000	10,000.00	0.00	10,000.00	20,000.00
Internal Services	4000	62,529.98	0.00	0.00	62,529.98
Other Services	5000	5,000.00	0.00	0.00	5,000.00
Materials / Supplies	6000	7,283.47	0.00	20,611.55	27,895.02
Capital Outlay	8000	5,000.00	0.00	0.00	5,000.00
TOTAL PROPOSED BUDGET		1,299,813.45	0.00	30,611.55	1,330,425.00

Annual Plan 2025-26: Section 619

(A) EXPENDITURE ACCOUNTS	(B) OBJECT CODE	(C) Budget	(D) CEIS	(E) Proportionate Set-aside	(F) Total Budget
Personnel Services	1000	43,187.93	0.00	0.00	43,187.93
Employee Benefits	2000		0.00	0.00	0.00
Purchased Services	3000		0.00	0.00	0.00
Internal Services	4000	2,280.25	0.00	0.00	2,280.25
Other Services	5000		0.00	0.00	0.00
Materials / Supplies	6000		0.00	3,047.82	3,047.82
Capital Outlay	8000		0.00	0.00	0.00
TOTAL PROPOSED BUDGET		45,468.18	0.00	3,047.82	48,516.00

Early Childhood Special Education

Age 2-5

Special Education Teachers: 6

Preschool Evaluator: 1

Special Education IAs: 7

Elementary

Grades K-4

Special Education Teachers: 19

Special Education IAs: 29

Secondary

Grades 5-12 & Post-High

Special Education Teachers: 29

Special Education IAs: 17

Transition Specialist: 1

Division-wide

Related Service Providers

School Psychologists: 4

Clinical Psychologist: 1

Occupational Therapists: 2

Occupational Therapy Assistant: 1

Physical Therapist: 1

Speech Language Pathologists: 10

Board Certified Behavior Analyst: 1

Division-wide

Administration

Coordinators: 2

Director: 1

Administrative Technician: 1

Intensive Program Specialist: 1

LEAP

Life Skills Education and
Adapted Curriculum Program

Structured Teaching

Jackson Via

Walker

CHS

Enrollment: 49 Students K-22

Burnley Moran, Jackson Via,
Johnson, Summit, Trailblazer,
Walker, Buford



2025-26 CHS

Enrollment: 56 Students K-22

Transition Specialist

New position for 24-25.

Increase in:

Utilization of DARS

Community partnerships

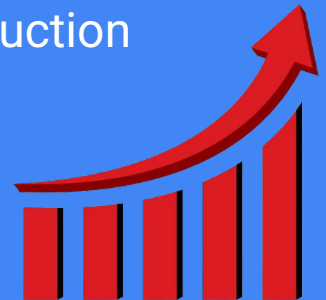
Utilization of Postsecondary
Education Rehabilitation Transition
(PERT) Program

Workforce Innovation And
Opportunity Act (WIOA) Program

Community-based Instruction

Resource development

Assessment



PREP

Piedmont Regional Education
Program

Adapted PE

Vision Services

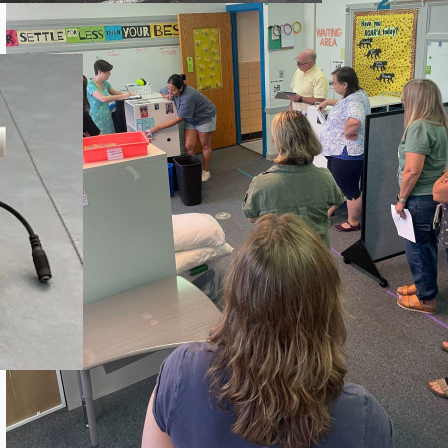
Orientation/Mobility Services

Assistive Technology

Ivy Creek

Parent Resource Center

Autism and Behavior Consultation



Salaries and benefits

Equipment and supplies

Professional learning

Motor/Sensory room equipment

Switches, switch adapted devices,
and AAC

Curriculum

Community-based instruction

CSEA Audit

Corrective Actions Due July
22nd, 2025

Self-monitoring with validation

205 student records

13 interviews

23 onsite walkthroughs

Transcript review

CSEA Audit

Strengths

“Specially designed instruction and services for students with autism exhibiting intensive needs at the elementary level were exemplary. Students were highly engaged in academic, social skills, communication skills, and functional skills instruction.”

CSEA Audit

Program Improvements

Course enrollments for students in the Virginia Alternate Assessment Program (VAAP)

- Program of Study Updates
- Rostering Updates

Screening

- Screening handbook

Positive Behavior Supports

- Updated FBA/BIP Process
- Internal audits
- Updated MDR Process

CSEA Audit

Documentation Improvements

Updated guidance provided for:

- Eligibility documentation
- Extended School Year documentation
- IEP meeting attendance
- IEP meeting notices
- Record access logs

Initiated:

- Records retention project
- Consultation with private schools
- Consultation with homeschool families