



**CHARLOTTEVILLE CITY SCHOOL BOARD
BUDGET WORK SESSION
Media Center, 1400 Melbourne Road, 1400 Melbourne Road
Saturday, January 15, 2022 (8:30 AM)**

1.1 Call to Order: At 8:33 a.m. Ms. Torres, School Board Chair, called the meeting to order.

2.1 Roll Call:

The following Board Members were present:

Mr. James Bryant
Ms. Emily Dooley
Ms. Jennifer McKeever
Ms. Lisa Torres

Ms. Lashundra Bryson Morsberger
Dr. Sherry Kraft
Mr. Dom Morse

The following Board Members were absent:

None

The following Staff Members were absent:

Dr. Royal Gurley
Dr. Katina Otey
Ms. Beth Baptist
Ms. Julia Green

Ms. Kim Powell
Ms. Renee Hoover
Ms. Leslie Thacker
Ms. Beth Cheuk

The following Board Members were absent:

Mr. Pat Cuomo

3.1 Approval of Proposed Agenda: Ms. Dooley made a motion, seconded by Ms. McKeever, to approve the proposed agenda. Upon a roll-call vote being taken, the motion was carried with Mr. Bryant, Ms. Bryson Morsberger, Ms. Emily Dooley, Dr. Kraft, Ms. McKeever, Mr. Dom Morse, Ms. Torres voting yes. 7 ayes, 0 nays.

4.1 Division Instructional Update: Dr. Katina Otey, Chief Academic Officer, provided an update on Division Instruction. Information presented included:

Sum and Substance

- Who we are
- Where we have been
- Where we are now
- Data Review
- Accreditation
- What lies ahead

Who we are...

- Committed principals and teachers doing the work
- Students focused on their own progress
- Families and community members who partner with us to move the needle

- School Board, Central Office, and support staff who are dedicated to student wellness, student growth and student achievement

Where we have been...

- Virtual Instruction for the majority of 2020-2021 was different with little in-person instruction
- This year, most students are back in person, but we are working through a myriad of academic, social emotional, and mental wellness issues
- We have prepared and have been provided with resources to help us to meet student needs

Where we are now...

- We know that COVID-19, with all of its tragic impacts on individuals, families, and communities, appears to be deepening divides in educational opportunity across our nation's classrooms, even here in CCS
- CCS classroom visits at all grade levels show teachers and students engaged in meaningful instruction, projects, and fun activities full of innovation and creativity

Where we are now...

- Varying academic needs
 - We know that students are in different places in their learning
 - VTSS (Virginia Tiered System of Supports) is a Division-wide focus (academics, behavior, and social-emotional wellness)
 - Differentiated instruction is occurring in schools
- Teacher support to meet student needs
 - Professional Learning
 - PLCs
 - Instructional Coaches
 - We want to keep our high-quality teachers here in CCS

Where we are now...

- Mental Health
 - We know that students have experienced, and possibly continue to experience, trauma related to COVID
 - School Mental Health Professionals in place to support students
- English Language Learners
 - We know that many new ELLs are being enrolled by the IRC (International Rescue Committee) and we are working to support these new speakers

Where we are now... CCS Virtual

- 73 students total
 - Gr. 3 - nine students
 - Gr. 4 - seven students
 - Gr. 5 - eighteen students
 - Gr. 6 - sixteen students
 - Gr. 7 - eleven students
 - Gr. 8 - twelve students
- Stipends to run CCS Virtual
 - Liaison
 - Various Teachers teaching synchronous or asynchronous courses
- Total Expenditure
 - \$61,500

Where we are now... Accreditation

- Four Level 3 schools
 - Jackson-Via
 - Burnley-Moran
 - Walker
 - Buford
- One Federally Monitored School
- Annual accreditation is waived for all Virginia public schools for the 2021-2022 school year due to the continuing impact of the of COVID-19 pandemic on schools and students

- VDOE plans to combine data from the 2017-2018, 2018-2019, and 2021-2022 school years to calculate the three-year rates used to determine accreditation indicator performance levels in the 2022-2023 accreditation year
- No more waivers from VDOE

What lies ahead...

- Continued academic challenges as we continue to accelerate learning
- Continued social emotional and mental health needs
- Continued use of data to drive instructional decisions
- Continued focus on moving the needle and meeting the academic, social, mental health, and emotional needs of CCS students

Sum and Substance

- Who we are
 - Where we have been
 - Where we are now
 - Data Review
 - Accreditation
 - What lies ahead
- Dr. Gurley shared comments around virtual learning and highlighted the need to figure out how the Division would fund a virtual option moving forward. The Division has funded the virtual option using CARES and local funding. He also noted that some students have legitimate reasons to continue in a virtual format and the Division will need to make decisions on either phasing out the virtual option or by making changes to the current virtual plan that includes grades 4-8.
 - The Board discussed PALS testing and staff noted that the pandemic has had an impact on students and stressed the need to ensure that the Division is offering a good instruction for the students that have the most learning loss.
 - Dr. Otey commented that the Division and staff are ready to provide all the support (academic, mental health, and emotional) that students need.

5.1 [January 15, 2022 Budget Work Session Presentation](#): Kim Powell, Chief Operations Officer, presented the FY 2023 Budget Work Session presentation for Board discussion. Information presented included:

- Budget Priorities & The Strategic Plan
- Coronavirus Aid Relief Economic Security (CARES) & Subsequent Funding
- Addressing Non-Recurring Funding
 - Current FY 2022 Adopted Budget is “hot” with recurring expenditures funded using non-recurring (one-time) revenue - \$4,571,634 CARES Funds plus allowance of up to \$332,952 per year for increased transportation costs (2 year pilot)
 - 2 Ways to “Cool” (decrease dependency on Non-Recurring Revenues):
 - Increase revenue from recurring sources
 - Decrease expenses
 - Currently, Fiscal Year 2024 (the budget we develop next year) is the last full year to use the Federal non-recurring relief funds.
- Revenue Outlook - State
 - Based on the Governor’s Budget Proposal – Estimate \$1.7 Million Additional State Revenue for Operations
 - Key areas of State Revenue increases:
 - At-Risk – Additional support for educationally at-risk students.
 - Sales Tax – Revise projection based on the November 2021 sales tax forecast.
 - Grocery Tax Hold Harmless – Reflects the projected net decrease in state payments from the eliminating “grocery” tax.
 - Re-benchmarking Hold Harmless – Restore funding for certain re-benchmarking data significantly impacted by the pandemic.

- Revenue Outlook - Local
 - City budget guidelines allocate 40% of new personal and real property tax revenues to CCS
 - 40% new personal and real property tax from FY15 – FY21 has ranged from \$1.1 - \$2.2 million
 - For FY 22, 40% was equivalent to \$746,069
 - 40% of new personal and real property tax revenues for FY 23 has been estimated at \$3.1 million
- CCS Budget & City Appropriations
 - The Average Annual Increase in City Appropriation for Schools was \$2.3 Million from 2015 to 2020
- Expenditures
- State SOQ & Staffing
- Staffing Overview
- Salary Actions
- VRS
- Budget Change Recommendations for FY 2023

Strategic Plan	SALARY & BENEFIT ACTIONS	AMOUNT
OS 7	Teachers one step plus 3.75% - average increase 5%	2,015,363
OS 7	Support Staff one step plus 4% - average increase 5%	349,804
OS 7	Administrative Staff one step plus 3.75% - average increase 5%	599,013
OS 7 & 8	Benefit: Health Insurance	818,544
OS 7 & 8	Benefit: Employee Assistance Program	1,754
OS 7	Revise Nutrition Manager's Pay Schedule (see Appendix)	-
	Total Salary & Benefit Actions	3,784,478

	RECURRING & NON-DISCRETIONARY CONTRACTS		
	City Contract: Pupil Transportation	567,062	
	City Contract: Maintenance	296,459	
	City of Charlottesville Stormwater Tax	15,000	
	Contract: CATEC	32,569	
	Contract: Piedmont Regional Education Program (PREP)	(300,000)	
	Workers Compensation Coverage	13,403	
	Fine Arts: Richmond Ballet	(40,000)	
	Software Subscriptions/Support/Maintenance	33,060	
	Technology Audit	(34,900)	
	Total Recurring & Non-Discretionary Contracts	582,653	
	SCHOOL-BASED PROGRAM SUPPORTS & IMPROVEMENTS		
AE3, SS4	Teacher: Buford Theatre (.5 FTE)	43,150	0.5
AE2, SS4	Stipends: CHS Theatre Assistant	3,400	
OS 7 & 8	Stipends: Pathologist and Psychologist	2,250	
	Total School-Based Program Supports & Improvements	48,800	

REDUCTIONS		
Re-Organization & FTE Adjustments (net)	(846,262)	(17.0)
Content Squads: Stipends	(56,000)	
Books: K-12 Bookrooms	(60,000)	
Internet/Communications	(12,000)	
Total Reductions	(974,262)	
GENERAL FUND TOTAL NET EXPENSES		3,441,669
REVENUES		
Increase: State	1,786,385	
Decrease: CARES II/ARPA	(2,383,786)	
City (Estimated Request)	4,039,070	
GENERAL FUND TOTAL NET EXPENSES		3,441,669

Formula Allocation Increase	3,160,549
Increases in Payments to the City:	
Transportation:	567,062
Maintenance:	296,459
Stormwater Tax:	15,000
City Estimated Request	4,039,070

- Re-Organization & FTE Adjustments

Positions	FTE's	Amount	Notes
Instructional Assistants	-15	(599,103)	To be absorbed in current vacancies (10) in combination with normal attrition
Administrative Support	-2	(247,159)	Combination of reductions and reassignments
Elementary Teachers	-2	(172,600)	Adjustments for projected enrollment (see appendix) - absorbed via normal attrition
Secondary Teachers	2	172,600	New Success Academy
TOTAL	(17)	(846,262)	

The Path Forward: No one loses employment with these budget recommendations

- Addressing Non-Recurring Funding
- ARP/ESSER III Funds
 - Purpose: Help schools return safely to in-person instruction, maximize in-person instructional time, sustain the safe operations of schools, and address the academic, social, emotional, and mental health impacts of the COVID-19 pandemic on students. At least 20 percent must be reserved to measure and address the academic impact of lost instructional time on all students. Interventions to address the academic impact of lost instructional time will respond to the academic, social, emotional, and mental health needs of all students
 - Application Requires 2 Plans: Safe return to in-person instruction and continuity of services

- CCS COVID-19 mitigation health plan is posted at:
<https://charlottesvilleschools.org/covid-communications>
- The plan will be reviewed and revised at least once every six months in accordance with the ARP ESSER Interim Final Rule and any subsequent state or federal guidance to ensure it remains relevant and meets statutory and regulatory requirements
- Public comment on the plan will be encouraged at School Board meetings and online
- Use of the ARPA ESSER funds: The plan will be shared with stakeholders including students, families, and staff for review and comment via Board meeting and online communication channels
- ARP/ESSER III Funding Considerations
 - At least 20 percent (~\$2M) must be reserved to measure and address the academic impact of lost instructional time on all students. Interventions to address the academic impact of lost instructional time will respond to the academic, social, emotional, and mental health needs of all students
 - Use of these funds for “construction” (capital projects) requires prior approval from VDOE
 - Period of Performance to spend all these funds is between March 13, 2020 and September 30, 2024
 - Expect supply chain, labor shortage and inflation issues to persist
- How to Support Reconfiguration

Upcoming CIP Projects	Project Budget	
Venable Building Envelope	535,000	Completed Summer 2021
LMA Siding Replacement	50,000	Completed Summer 2021
Venable Annex Foundation Repair	150,000	Completed Summer 2021
Greenbrier Modernization	1,250,000	In Design - Summer 2022 Construction
Clark Building Envelope	450,000	FY 2022
CHS Roof Replacement	1,320,000	FY 2022
CHS Electrical Panel Replacements	500,000	
Subtotal (from 10/26/2021 CIP Committee Meeting)	4,255,00	
Johnson Modernization	1,250,000	Summer 2023 Construction
Venable Modernization	1,250,000	Summer 2024 Construction
TOTAL	6,755,000	

- More Support for Reconfiguration - Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) Grant
- Next Steps
- Appendix
- Ms. Powell shared that she and Ms. Krissy Hamill, Senior Budget & Management Analyst for the City of Charlottesville, have been working together to make sure that City Council has a good understanding of the school budget.
- The Board discussed the State SOQ FTE and the costs associated with the model that CCS is currently using. Dr. Gurley added that the Division needs to look at all personnel, job duties, and the costs that come along with those duties. He also noted it is important to look at how to build and sustain a well qualified staff.
- The Board discussed the proposed transportation allocation that includes 30 bus drivers and SPED (McKinney Vento, homeless, foster care) transportation.
- The Board discussed the decreased funding request from the Piedmont Regional Education Program (PREP) and Dr. Gurley shared that the LEAP (Life skills Education and Adaptive Curriculum Program) is being expanded and will be able to support more students within the Division.

- The Board discussed the Buford Theatre .5 position. Dr. Gurley highlighted the need to be equitable with the classes being offered. Are we going to offer the electives that the students are wanting? Dr. Gurley shared that Buford is working on master schedules and they need to build in more focus on literacy.
- Dr. Gurley shared that the Division has many great programs that come at a cost, that the new social workers implemented the past year are a lifesaver to Principals who would like to ensure that the positions be funded in future.
- The Board discussed a new alternative school for the middle school.
- There was discussion related to allocating the 7.5 million CSLFRF grant and ARP/ESSER funds to support reconfiguration efforts. Ms. Powell shared that she would like to start applying to VDOE for capital project funds to be reimbursed from the projects that were completed in 2021 and the projects that are planned for 2022.

Items from the wrap-up:

- Data about students below grade level
- Data for students who went through a preschool program
- Keeping the color the same for cohorts
- Want to see growth overtime with each cohort
- Who takes MAP in 9th grade
- Want to see who has been with CCS during middle school and return
- Which math classes are included in math assessment.
- What grades for MAP, how many days
- Why level 3 and what groups
- Number of drivers included in budget page
- Want actual numbers for interest in theater in Buford
- Wants to see the programs at the high school and how they relate to Buford
- Look at how to sustain the SEL positions
- Support PLC work and want to save positions not strictly attached to classes
- Other options? Recommendations?

6.1 Upcoming Meetings: Ms. Torres read the list of upcoming meetings.

7.1 Adjourn: The meeting adjourned at 12:39pm

This meeting was not recorded or live streamed.

Lisa Torres, School Board Chair

Julia Green, School Board Clerk