



**EMERGENCY SCHOOL BOARD MEETING (COVID-19)
CHARLOTTESVILLE CITY SCHOOLS
Electronic/Zoom Virtual Meeting
Thursday, December 17, 2020 (4:00 PM)**

1.1 Call to Order: School Board Chair Jennifer McKeever called the emergency electronic/Zoom meeting to order at 4:00p.m. Ms. McKeever noted that this emergency electronic meeting was held in accordance with the Virginia Freedom of Information Act §2.2- 3708.2 (A) (3), as amended, for the purpose of addressing matters related to the response to the State of Emergency and the Governor’s announcement that all public schools remain closed for the rest of the 2019-20 academic year. Video was streamed live on the Charlottesville City Schools Facebook page (<https://www.facebook.com/CvilleSchools/>).

2.1 Moment of Silence: Ms. McKeever asked all those present to observe a moment of silence.

3.1 Roll Call of Board Members:

The following Board Members were present:	Mr. James Bryant Dr. Sherry Kraft Ms. Lisa Torres Mr. Juandiego Wade	Ms. Lashundra Bryson Mosberger Ms. Jennifer McKeever Ms. Leah Puryear
---	---	---

The following Board Members were absent: None

The following Staff Members were present:	Dr. Rosa Atkins Ms. Gertrude Ivory Mr. Pat Cuomo Dr. Keith Hubbard Ms. Renee Hoover Ms. Leslie Thacker	Dr. Katina Otey Ms. Kim Powell Dr. Kendra King Ms. Julia Green Ms. Beth Baptist
---	---	---

The following Staff Members were absent: None

4.1 Approval of Proposed Agenda: Dr. Kraft made a motion, seconded by Mr. Bryant, to approve the proposed agenda. Upon a roll-call vote being taken, the motion carried with Mr. Bryant, Ms. Bryson Morsberger, Dr. Kraft, Ms. McKeever, Ms. Puryear, Ms. Torres, Mr. Wade voting yes. 7 ayes, 0 nays.

5.1 Comments from Members of the Community:

- Angel Feero shared information about her experience with virtual learning and how families are having to handle their students during this time. She also shared her feelings on wanting CCS to open schools back to face to face.

- Chris Meyer shared information on the PTO Reopening Fund including information on the distribution of funds and how they are being spent at schools.

Action Items

6.1 Return to Face to Face Learning - COVID-19: Dr. Rosa Atkins, Division Superintendent, introduced Dr. Beth Baptist, Coordinator of Career and Technical Education and Special Projects, who provided an update on CDC Risk Metrics. Christine Esposito, Elementary COVID-19 Advisory Committee Co-Chair, Pam Brown and Samantha D'Alessio, Secondary COVID-10 Advisory Committee Co-Chairs, provided recommendations on returning on face to face instruction. Dr. Erin Kershner, Venable Elementary School Principal, and Summer Thompson, Johnson Elementary School Principal, provided information on what learning will look like in the elementary schools.

Information presented included:

- Return to Face to Face Learning
 - Purpose of Tonight's Meeting
 - Present Reports:
 - CDC Risk Metrics - last 7 days
 - Respond to Board questions and suggestions in reference to maintaining more synchronous learning at Walker and Buford
 - A Day in the Life of F2F Learning for K-6 Students
 - School Board Action Requested:
 - December 17, 2020 School Board Meeting:
 - Based on CDC Risk Metrics, vote on plan to return to in-person learning beginning January 11 and February 1

*It is understood that the School Board may adjust the date for return to in-person learning based on CDC Risk Metrics.

- CDC Risk Metrics (last 14 days)

Date	CDC Incidence Rate per 100,000 for last 14 days	Actual new cases for last 14 days	Percent Positivity for last 7 days compared to previous 7 days	Percent change for last 7 days compared to previous 7 days
12/4/20	234.8	113	1.4	-38.6
12/5/20	249.4	120	1.6	0.
12/6/20	259.8	125	1.8	60.4
12/7/20	274.3	132	1.8	87.
12/8/20	272.3	131	1.9	91.1
12/9/20	280.6	135	2.0	129.3
12/10/20	270.2	130	2.0	151.4
12/11/20	270.2	130	2.2	102.3%
12/12/20	322.1	155	2.3	58.3
12/13/20	332.5	160	2.4	7.8
12/14/20	349.1	168	2.3	-4.7

12/15/20	353.3	170	2.2	-2.3
12/16/20	357.5	172	2.4	-17.0
12/17/20	365.8	176	2.3	-10.8

The board shared concerns on having only the metrics for the City of Charlottesville. The community co-mingles with surrounding counties and staff comes from different areas so this data is more for our students.

Ms. Torres asked if we can add the link from the THJD on the website so that families can look at the metrics.

The board discussed the options that were presented at each level of schools to get an understanding of how they will move into face to face and still have virtual teaching.

The board also discussed some of the scenarios of symptoms when students return to school and how they will be handled. The safety protocol will be in place and can be shared in January before opening schools. This protocol will give the schools understanding of cases and go into depth of how to handle each situation.

Superintendent's Recommendation for Return to Face-to-Face Learning

- Phase 3:
 - January 7, 2021 - School Board review of CD incident rate to determine continuation of f2f starting January 19
 - January 11, 2021 - Model A: Asynchronous week will occur based on school need so teachers can arrange their rooms
 - January 19, 2021 - Return f2f using Model A
 - All Pk-2 students who selected f2f
 - Selected 3-6 grade students (Special Education, Level 1 ELL Students and Tier 3 students)
 - February 1, 2021- Buford and CHS students return f2f using Model A

Ms McKeever requested additional information on 3rd grade through 6th grade returning plans for students.

Dr. Kraft made a motion, seconded by Mr. Bryant, to approve the recommendation for return to face to face learning as the superintendent set forth. Upon a roll-call vote being taken, the motion carried with Mr. Bryant, Ms. Bryson Morsberger, Dr. Kraft, Ms. McKeever, Ms. Puryear, Ms. Torres, Mr. Wade voting yes. 7 ayes, 0 nays.

Items for Discussion

7.1 [December 16, 2020 Budget Work Session Presentation](#): Renee Hoover, Director of Finance, presented information regarding state budget, enrollment & student demographics, and comparative metrics for Board information in preparation for development of the FY 2022 budget.

Information presented included:

FY 2021 – 2022 Budget Work Session

- Agenda
 - Closeout FY 2020
 - Demographics & Enrollment
 - State Outlook
 - What we know at this point
- Look at FY 2020 Closeout

Description	Amount
Beginning 7/1/2019 fund balance	\$ 720,650
Revenues	\$ 72,690,299
Expenditures	<u>\$ 72,639,185</u>
Revenues over (under) expenditures	51,114
Ending 6/30/2020 fund balance	<u>\$ 771,764</u>

- Priorities for Budget Development
 - Recruit and retain highly qualified teachers and staff
 - Maintain the continuity of high quality instructional programs
 - Apply a lens of equity in all funding considerations to provide educational opportunities for all students
- Diversity
- Economically Disadvantaged
- FY 2000 - 2020 End of Year Enrollment
- Enrollment Outlook
- Current Fall Enrollment Down 258 Students from End of Last School Year
- Recommend Using State Enrollment Projection for FY 2022 Budget (Average Daily Membership)
 - Approximately Equal to FY 2018 End of Year Enrollment
 - Estimates Increase of ~168 Students Over Current (~65% Recovery)
- Enrollment – Financial Impact
 - Enrollment impacts expenditures and State revenues.
 - If a low enrollment projection is used, state revenue projections would be reduced.
 - To manage enrollment uncertainty, the FY 22 budget will maintain current State funding levels, instead of adjusting State revenue projections based on decreased enrollment at this time.
- State Revenue Outlook
 - Total revenue collections in FY21 have increased by 6.7 percent through October. This is substantially higher than the forecast predicting a 1.8 percent decline.
 - Boost in revenue collections is coming from several sources, including sales taxes, corporate income taxes and recordation taxes.
 - Virginia Municipal League (VML) – eNews December 4, 2020, Crystal ball shows improving state revenue situation
- 2021 General Assembly Spending Challenges
 - Spending challenges include K-12, higher Ed, public safety, and public health.
 - Large policy decision will be the conformity of federal tax law changes embedded in the CARES Act.
 - If the state fully conforms with the federal tax law, the impact could exceed biennial revenue.
- Key Budget Factors
 - Revenue
 - Expenditures
 - No Changes in these Key Factors for FY 2022 - VRS and Aetna
- Key School Board Budget Dates
 - January 7th Regular Meeting Budget Update
 - January 16th Saturday Budget Work Session
 - January 28th Joint School Board Budget Work Session with City Council
 - February 4th Superintendent’s Proposed Budget & Public Hearing

- February 18th School Board Approval of Proposed Budget
- Appendix
 - Summary of Total Budget & Key Metrics

8.1 Comments from Members of the Community: There were no comments from the community.

9.1 Board Member Comments:

- Mr. Bryant thanked the COVID-19 Advisory Committee and the entire staff at Charlottesville City Schools noting that the work continues and that he is excited about moving forward to face to face.
- Ms. Bryson Morsberger shared how thankful she is for the staff and the hard work they have done.
- Dr. Kraft shared how grateful she is for the work that the staff has done to get to this point in getting some of the students back to face to face. She thanked the PTO for setting up the fund and helping out our schools and community. Thanked the family engagement team and the work that they have done to help the community with their giveaways.
- Ms. Torres thanked everyone for their work. Thanked Madelyn Packer for coming and being a part of the board.

10.1 Superintendent's Comments: Dr. Atkins expressed appreciation for everyone's hard work and noted that the Return to Learn plan reflects teacher and staff voices. She noted that while it is not a perfect plan it is one that was developed with a great deal of input from all stakeholders.

11.1 Work Session Wrap-Up: There were three requests from the Board:

1. Share the COVID-19 Testing schedule on division website
2. Provide an update on the status of the HVAC systems
3. Discuss the return to learn plan for grades 3, 4, 5, and 6

12.1 Upcoming Meetings: Ms. McKeever read the list of upcoming meetings.

13.1 Adjourn: The meeting adjourned at 7:11pm.

A video of the December 17, 2020 meeting can be located at:

<https://drive.google.com/file/d/1rnp0rl2pW2isrpAMTLFgzJHn6i5uKkl5/view?usp=sharing>

Jennifer McKeever, School Board Chair

Julia Green, School Board Clerk